

Planning meeting with support groups

Soap Making plan

Date: 27th October 2020

Venue TA Kamenyagwaza Court

Members present 140

Support groups present

1. Tithetse-Kamgulitse
2. Chinkombelo- Chilungamo
3. Nkungumbe
4. Chikondi-kapenuka
5. Tigwirizane –Kantande
6. Tidziwane-Kemenyagwaza
7. Chikunkha –Kalilombe
8. Namkhokwe-Nkutu
9. Ng’ona-Njuli
10. Nkhawazatha-Ngonoonda

Absent: 11. Nadzikhale

Note that out of the support groups 6 groups are MIM beneficiaries of pig project

1. Three representatives from each support group to be trained including the executive board of the network support groups

10 Network committee members

11*3 =33 from all the support groups

4 T/A representative & chiefs

Total =48 participants

2. Training of support group members by the trainers from the support groups

Date	Activity	Responsible person	
15/11/2020	Training of Representatives	Trainers	
24/11/2020	Support groups training	Trainer of Trainers (support members)	

Soap Making Materials

Materials	Quantity required	Unit Price	Total cost
Caustic Soda	36kgs	K2000.00 Per Kg	K72,000.00
Colour/Dye	24kgs	K1800 per kg	K43,200.00
Baking Tins	33	K1000.00 each	K33,000.00
Cent	24 kg	K2000.00 /kg	K48,000.00
Fat	12 buckets	K9000.00 per 10LTS	K108,000.00
Training Manuals	11	K2500 each	K27,500.00
Trainers	2	K20,000.00	K40,000.00
Transport			K15,000.00
Materials Total			386,000.00
Food for Training for trainers	48 participants		
Flour	25kgs	K200/kg	k5,000.00
Relish	5kgs meat	K2500/kg	K12,500.00
Cooking oil	1lt	k2,000.00	k2,000.00
Salt	500g	K500.00	K500.00
Firewood		Donated	Donated
Vegetables	1 basket	Donated	Donated
Tomatoes	1 basin	Donated	Donated
Total Training			20,000
Materials & Training Cost	386,000.00 +20,000		K406,000.00





Sustainability plan

The group made the proposed the following activities for fund raising for the project sustainability

Garden for cultivating in each support group

Village Banking

Monthly Contributions (amount yet to be agreed)

Piece work e.g. working in people's farms

Selling of the soap

NB: A committee of 11 people one from each support group was chosen and the Network executive shall foresee the running of the group activities